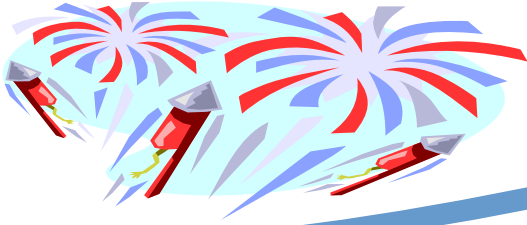


MHA Messenger



July-September, 2007

Volume 1, Issue 1

HOME FIRE SAFETY TIPS

Fire is a leading cause of preventable deaths in the home; but by being prepared to handle this emergency, you can help your family safely exit your home in the event of a fire. Fire safety and survival begins with everyone in your household being prepared. The Home Safety Council recommends the following guidelines for developing a home fire escape plan:

- Test each smoke alarm every month. Push the test button until you hear a loud noise.
- Make a fire escape plan for your family. Make sure every family member is familiar with the plan.
- Make sure windows and doors open easily. Make sure stair, doorways and windows are never blocked. Look for things that could slow down the escape. Move or fix them.
- Find two ways out of every room—the door and maybe a window. You may need an escape ladder to get out of an upstairs bedroom window.
- Children and older people will need help escaping a fire. Plan for this.
- Young children might sleep through the sound of the smoke alarm. Be prepared for a family member to wake children for fire drills and in a real emergency.
- Have a place to meet in front of your home. Use a neighbor's phone to call 911.

Web. Address
mexicoha.com

Inspectors will begin inspecting all unit beginning July 2nd ,3rd & 5th, 2007. Please have your unit clean and neat.

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NICE TO HAVE AROUND.....

But Tenants that have Fire Extinguishers in their units must have them checked yearly by the Fire Department. Also, you should shake them every month to insure the mixing of the chemicals. If it has been over a year and you haven't had your extinguisher checked it must be discarded. Contact your local American Red Cross at 581-4273 for information on the proper extinguisher for your home and the proper usage.



Monthly Rent Incentive

Residents that pay their rent by or on the 3rd of each month and must **not** have a past due balance will be eligible to participate in the drawing.

When you come in to pay your rent place your name in the drawing box and for those of you who mail yours in by the 3rd your name will also be entered. Drawing will take place on the next business day after the 3rd. . .

The winner will be selected by random drawing.

Items for July: Dinner plate set

Items for August: Black & Decker Can Opener

Items for September: Kitchen towels-coffee theme

April's Winner- Vivian Grooms

May's Winner- Mary Douglas

June's Winner- Joyce Arnold

Pay your Rent by the 3rd and you may be the next lucky winner!

School Registration & School Supplies

School Registration coming soon.

If you are unsure which school your child will attend , please call the central office at 581-3773.

Registration will be as follows:

Mexico High School **August 6-10th**

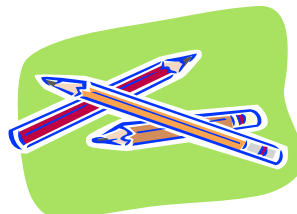
All other Schools **August 6-9th**

RAB OFFERS SCHOOL SUPPLIES

The RAB will again offer school supplies to all resident children in grades K-12. Please stop by the main office and fill out an application form. You **MUST** have them turned in by July 31, at 5 p.m.

You will be contacted for scheduled pick-up. School supplies will be ready for pick-up Aug. 17th at 911 Walnut.

Any questions, please call the RAB office at 582-2294 ext 250.



BACK -TO-SCHOOL SHOT CLINIC

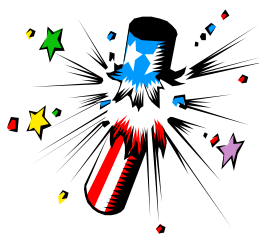
The Health Unit will be holding clinic for children in need of immunizations for the upcoming school year.



July 11 & 25,
August 8 & 22 from 8:00 a.m. to 10:00 a.m. The Health Unit is located at 605 Promenade Street. Please contact the staff at the Audrain County Health Unit at 581-1332 for what shots are required , cost and items needed.

NO Fireworks at MHA

Fireworks are prohibited within the City Limits. No fireworks around the Mexico Housing Authority Properties. You may enjoy the Fireworks display at your local Fairground Park July 4th (at dusk). Enjoy a safe and happy Independence Day.



NO Loitering allowed near or on Housing Authority property.

Also **no** loitering on the west side of Walnut Street near Community Center.

Public Safety will be patrolling the premises around the Housing Office for violators on July 4th.

When guest come to stay

When guest come to stay please be aware of the rules as stated in your lease.

Residents must notify the Mexico Housing Authority prior to housing a guest for more than seven (7) consecutive days. Guests are not allowed for more than 30 calendar days per year without written prior approval from MHA.

Residents must fill out a Guest request form with approval by Housing Manager, Amanda Bates, prior to guest staying.

A copy of guest picture ID will be required.

Keeping Yard Free of Debris

It's Mowing Time again and the Maintenance Department has ask that all yards remain free of debris to provide adequate and safe mowing. Please remove any and all yard ornaments, toys and trash. Remember to store all trash cans in the back of the units.

Also, all weed eating will be done soon after all units in the area have been mowed. Do Not call the office regarding weed eating we will get to you so please be patient and wait your turn. Thank you.

COMPLAINTS in Writing

We encourage residents to call the Police first before notifying Housing on all major complaints or disturbances. Then you must come into the office and file a written complaint. Again all complaints, major or minor, must be in writing.

IMPORTANT NOTICES

Rent is due and collectable on the first day of each month and is delinquent if not paid by the close of business on the fifth working day of each month.

Rent Extensions must be in writing and requested by the close of business on the fifth day of the month; extensions will not be granted after that time.

Residents must speak with the Housing Manager in order for an extension to be approved.

Approvals must be granted in person; failure to do this will result in denial of the request. If the Housing Manager is not available, the Executive Director will review the extension request.

Approvals will only be made in extenuating circumstances. Residents must provide proof of these circumstances.

The time allotted for an extension will not exceed past the last day of the month the request is for.

If you have been behind on your rent, please take necessary steps now to catch up. Again, rent extensions will only be granted in certain circumstances.

Finally, being continuously late paying your rent/or other charges may result in the termination of your lease.

No visiting pets are allowed to reside in any units for any given time.

Failure of Resident to furnish uninterrupted service because of non-payment of utilities or other reasons under resident's control shall be considered a serious violation of the terms and conditions of this lease.

Yards; should be free of debris, trash, and cars. Exterior walls should be free of graffiti.

Patios; front and rear should be clean and free of hazards. No inside furniture allowed in outside areas.

Any items stored on the patio shall not be impeding access to the unit.

Steps; front and rear should be clean and free of hazards.

Sidewalks; should be clean and free of hazards.

Small gardens and flower beds are encouraged, however they must be maintained. (i.e. no weeds or grass). The maintenance Department will be mowing and weed eating this summer. If your garden is not maintained, it may result in it mistakenly being mowed over.

FRAUD

The Mexico Housing Authority is fully committed to combating fraud in its public housing program. It defines fraud as a single act or pattern of actions that include false statements, the omission of information, or the concealment of a substantive fact made with the intention of deceiving or misleading the Mexico Housing Authority.

The two most common types of fraud are...

- Failure to fully report all sources of income
- Failure to report who is residing in the residence.



Your lease requires you to report all income changes and/or change in family size within 10 days from the date of change. Failure to do so, may cause termination of your lease and/or refer the case for criminal prosecution.

If you know or suspect someone who may be committing this type of fraud, please call 581-2294 Ext. 230. You may remain anonymous—all calls are kept confidential.

