

Mexico Housing Authority Application Processing Packet

Contact Information

Name: _____

Address: _____

Phone: _____

Email: _____

How to Apply

The Mexico Housing Authority accepts applications for Public Housing and Housing Choice Vouchers (formerly Section 8) via our on-line application portal **ONLY**. Apply online at the web address below and complete all necessary information and return to the MHA office as requested.

<http://mexicoha.com/>

or

<https://mexicoha.housingmanager.com/>

If you have any trouble or questions with your application, contact our office, 573-581-2294

Please allow 4-6 weeks for processing and the ability to see your waitlist placement.

The following are required documents that need to be returned to the MHA office after submitting your online application:

- | | |
|---|--|
| <input type="checkbox"/> Photo IDs for all adults, 18 years or older, listed on the application (Must be a valid state or government issued ID) | basis which helps you pay for your everyday expenses |
| <input type="checkbox"/> Social Security Cards for all individuals listed on the application | <input type="checkbox"/> Unemployment compensation award letter |
| <input type="checkbox"/> Birth Certificates for all individuals listed on the application | <input type="checkbox"/> Social Security or SSI income award letter |
| <input type="checkbox"/> Employment income (2-4 check stubs) | <input type="checkbox"/> Retirement pension verification letter |
| <input type="checkbox"/> Proof of child support income from child support agency | <input type="checkbox"/> Banking statements verification (savings and/or checking) |
| <input type="checkbox"/> Food stamps award letter | <input type="checkbox"/> Regular yearly medical expenses |
| <input type="checkbox"/> TANF award letter | <input type="checkbox"/> Childcare expenses |
| <input type="checkbox"/> Written verification from anybody who may give and/or pay you money on a regular | <input type="checkbox"/> Verification of current residency |
| | <input type="checkbox"/> List of assets you may own and proof of their current market value (stocks, bonds, IRA's, homes, boats, etc.) |
| | <input type="checkbox"/> Attached packet signed and dated |

*******Failure to provide the above information and attached documents can result in a delay of the processing time of your application and the possibility of your application being denied or dropped from the application process.**

Housing Authority of the City of Mexico, Missouri

NOTICE TO APPLICANTS AND TENANTS: In order to be eligible to receive the housing assistance sought, each applicant, for or recipient of, housing assistance must lawfully reside within the United States. Please read the Declaration statement carefully, sign and return to the Housing Authority's Admissions Office. Please feel free to consult with an immigration lawyer or other immigration expert of your choosing.

DECLARATION OF SECTION 214 STATUS

I, _____, certify under penalty or perjury (1), that, to the best of my knowledge, I am lawfully within the United States because (please check the appropriate box below):

- ☐ I am a citizen by birth, a naturalized citizen or a national of the United States
- ☐ I have eligible immigration status as checked below
- ☐ I have eligible immigration status and I am 62 years of age or older
- (INA) (3) ☐ Immigrant status under §§ 101 (a) (15) or 101 (a) (20) of the immigration and nationality act
- ☐ Permanent residence under § 249 of the INA
- ☐ Refugee, asylum, or conditional entry status under §§ 207, 208, or 203, or the INA (5)
- ☐ Parole status under §§ 212 (d) (5) of the INA (6)
- ☐ Threaten to life or freedom under § 245 A of the INA (8)
- ☐ Amnesty under § 245 A of the INA (8)

Also, I certify to the best of my knowledge, current family members who will be living in the unit, that are listed on page 2 of the application, are lawfully within the United States.

Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____
Name _____	<input type="checkbox"/> Citizen by Birth <input type="checkbox"/> Other _____	Explain _____

Applicant Signature _____ Date _____

Reasonable Accommodation/Modification Request Form

In order to serve any specific housing needs you may have please indicate those needs below. (This is not required in order to be housed with Mexico Housing Authority) If you do not have any housing needs, please write "None" below and sign and date.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Signature

Date _____

Release of Information Authorization

Consent

I authorize and direct any federal, state, or local agency, organization, business or individual to release to the Housing Authority of the City of Mexico, Missouri any information or materials needed to complete and verify my application for participation and/or to maintain my continued assistance under the Section 8, Moderate Rehabilitation, Public Housing and/or other housing programs. I understand and agree that this authorization or the information obtained with its use may be given to and used by the Department of Housing and Urban Development (HUD) in administering and enforcing program rules and policies.

I also consent for HUD of the PHA to release information from my file about my past and/or present rental history to HUD credit bureaus, collection agencies, state or local welfare agencies or future landlords. This includes records on my payment history and any violations of my lease or PHA policies.

Information Obtained

I understand that, depending on program policies and requirements, previous or current information regarding me or my household may be needed. Verifications and inquiries that may be requested, include but are not limited to:

Identity & Marital Status	Residences	Credit History
Employment	Medical Care	Criminal History
Income and Assets	Child Care	Rental Activity

I understand that this authorization cannot be used to obtain any information about me that is not pertinent to my eligibility for and participation in a housing assistance program.

Groups or Individuals that may be consulted

The groups or individuals that may be asked to release information include but are not limited to:

Previous Landlords	Past & Present Employers	Retirement Systems
Previous Housing Agencies	Welfare Agencies	Banks and Credit Unions
Post Offices	State Employment Agencies	Child Care Providers
Schools & Colleges	Social Security Administration	Credit Providers
Law Enforcement Agencies	Medical Providers	Credit Bureaus
Judicial Courts	Veteran's Administration	Utility Companies
Support & Alimony Providers		

Computer Matching Notice and Consent

I understand and agree that HUD and/or the Public Housing Authority may conduct computer matching programs to verify the information supplied for my application and/or recertification. If a computer match is done, I understand that I have the right to notification of any adverse information found. I also understand that I can disprove any such adverse information. HUD or the PHA may in the course of its duties, exchange such information with other Federal, State and/or local agencies, including but not limited to: State Employment Security Agencies, Department of Defense, Office of Personnel Management, the U. S. Postal Service, the Social Security Administration, State welfare and food stamp agencies.

Conditions

I agree that a photocopy of this authorization may be used for the purposes stated above and that facsimile transmission may be used if necessary. The original of this authorization is on file with the PHA. I understand I have the right to review my file and will be given the opportunity to correct any information that I can prove is incorrect.

Applicant Signature

Date

Spouse or Other Adult Member

Date

Request for Criminal/Background Record Check

Please Print Clearly

Applicant Name: _____ Male ____ Female ____

Maiden or Alias Name _____ Birthdate _____

Social Security _____

Street Address _____

City, State, Zip _____

Race _____

Applicant Signature _____ Date _____

Applicant Name: _____ Male ____ Female ____

Maiden or Alias Name _____ Birthdate _____

Social Security _____

Street Address _____

City, State, Zip _____

Race _____

Co-Applicant/other adult
signature _____ Date _____

I authorize and direct any federal, state, or local agency, organization, business, or individual to release to the Housing Authority of Mexico, Missouri any information or materials needed to complete and verify my application for participation and/or to maintain my continued assistance under the Section 8 moderate rehabilitation, Public Housing and/or housing programs. I understand and agree that this authorization or the information obtained with its use may be given to and used by the Department of Housing and Urban Development (HUD) in administering and enforcing program rules and policies.

Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:	
Mailing Address:	
Telephone No:	Cell Phone No:
Name of Additional Contact Person or Organization:	
Address:	
Telephone No:	Cell Phone No:
E-Mail Address (if applicable):	
Relationship to Applicant:	
Reason for Contact: (Check all that apply)	
<input type="checkbox"/> Emergency	<input type="checkbox"/> Assist with Recertification Process
<input type="checkbox"/> Unable to contact you	<input type="checkbox"/> Change in lease terms
<input type="checkbox"/> Termination of rental assistance	<input type="checkbox"/> Change in house rules
<input type="checkbox"/> Eviction from unit	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Late payment of rent	
Commitment of Housing Authority or Owner: If you are approved for housing, this information will be kept as part of your tenant file. If issues arise during your tenancy or if you require any services or special care, we may contact the person or organization you listed to assist in resolving the issues or in providing any services or special care to you.	
Confidentiality Statement: The information provided on this form is confidential and will not be disclosed to anyone except as permitted by the applicant or applicable law.	
Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.	

☐ Check this box if you choose not to provide the contact information.

--	--

Signature of Applicant

Date

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.

Authorization for the Release of Information/ Privacy Act Notice

to the U.S. Department of Housing and Urban Development (HUD)
and the Housing Agency/Authority (HA)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB CONTROL NUMBER: 2501-0014

exp. 1/31/2014

PHA requesting release of information: (Cross out space if none)
(Full address, name of contact person, and date)

IHA requesting release of information: (Cross out space if none)
(Full address, name of contact person, and date)

Mexico Housing Authority
828 Garfield Avenue
PO Box 484
Mexico, MO 65265

Authority: Section 904 of the Stewart B. McKinney Homeless Assistance Amendments Act of 1988, as amended by Section 903 of the Housing and Community Development Act of 1992 and Section 3003 of the Omnibus Budget Reconciliation Act of 1993. This law is found at 42 U.S.C. 3544.

This law requires that you sign a consent form authorizing: (1) HUD and the Housing Agency/Authority (HA) to request verification of salary and wages from current or previous employers; (2) HUD and the HA to request wage and unemployment compensation claim information from the state agency responsible for keeping that information; (3) HUD to request certain tax return information from the U.S. Social Security Administration and the U.S. Internal Revenue Service. The law also requires independent verification of income information. Therefore, HUD or the HA may request information from financial institutions to verify your eligibility and level of benefits.

Purpose: In signing this consent form, you are authorizing HUD and the above-named HA to request income information from the sources listed on the form. HUD and the HA need this information to verify your household's income, in order to ensure that you are eligible for assisted housing benefits and that these benefits are set at the correct level. HUD and the HA may participate in computer matching programs with these sources in order to verify your eligibility and level of benefits.

Uses of Information to be Obtained: HUD is required to protect the income information it obtains in accordance with the Privacy Act of 1974, 5 U.S.C. 552a. HUD may disclose information (other than tax return information) for certain routine uses, such as to other government agencies for law enforcement purposes, to Federal agencies for employment suitability purposes and to HAs for the purpose of determining housing assistance. The HA is also required to protect the income information it obtains in accordance with any applicable State privacy law. HUD and HA employees may be subject to penalties for unauthorized disclosures or improper uses of the income information that is obtained based on the consent form. Private owners may not request or receive information authorized by this form.

Who Must Sign the Consent Form: Each member of your household who is 18 years of age or older must sign the consent form. Additional signatures must be obtained from new adult members joining the household or whenever members of the household become 18 years of age.

Persons who apply for or receive assistance under the following programs are required to sign this consent form:

PHA-owned rental public housing
Turnkey III Homeownership Opportunities
Mutual Help Homeownership Opportunity
Section 23 and 19(c) leased housing
Section 23 Housing Assistance Payments
HA-owned rental Indian housing
Section 8 Rental Certificate
Section 8 Rental Voucher
Section 8 Moderate Rehabilitation

Failure to Sign Consent Form: Your failure to sign the consent form may result in the denial of eligibility or termination of assisted housing benefits, or both. Denial of eligibility or termination of benefits is subject to the HA's grievance procedures and Section 8 informal hearing procedures.

Sources of Information To Be Obtained

State Wage Information Collection Agencies. (This consent is limited to wages and unemployment compensation I have received during period(s) within the last 5 years when I have received assisted housing benefits.)

U.S. Social Security Administration (HUD only) (This consent is limited to the wage and self employment information and payments of retirement income as referenced at Section 6103(l)(7)(A) of the Internal Revenue Code.)

U.S. Internal Revenue Service (HUD only) (This consent is limited to unearned income [i.e., interest and dividends].)

Information may also be obtained directly from: (a) current and former employers concerning salary and wages and (b) financial institutions concerning unearned income (i.e., interest and dividends). I understand that income information obtained from these sources will be used to verify information that I provide in determining eligibility for assisted housing programs and the level of benefits. Therefore, this consent form only authorizes release directly from employers and financial institutions of information regarding any period(s) within the last 5 years when I have received assisted housing benefits.

Consent: I consent to allow HUD or the HA to request and obtain income information from the sources listed on this form for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that HAs that receive income information under this consent form cannot use it to deny, reduce or terminate assistance without first independently verifying what the amount was, whether I actually had access to the funds and when the funds were received. In addition, I must be given an opportunity to contest those determinations.

This consent form expires 15 months after signed.

Signatures:

Head of Household	Date		
Social Security Number (if any) of Head of Household		Other Family Member over age 18	Date
Spouse	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date
Other Family Member over age 18	Date	Other Family Member over age 18	Date

Privacy Act Notice. Authority: The Department of Housing and Urban Development (HUD) is authorized to collect this information by the U.S. Housing Act of 1937 (42 U.S.C. 1437 et. seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), and by the Fair Housing Act (42 U.S.C. 3601-19). The Housing and Community Development Act of 1987 (42 U.S.C. 3543) requires applicants and participants to submit the Social Security Number of each household member who is six years old or older. Purpose: Your income and other information are being collected by HUD to determine your eligibility, the appropriate bedroom size, and the amount your family will pay toward rent and utilities. Other Uses: HUD uses your family income and other information to assist in managing and monitoring HUD-assisted housing programs, to protect the Government's financial interest, and to verify the accuracy of the information you provide. This information may be released to appropriate Federal, State, and local agencies, when relevant, and to civil, criminal, or regulatory investigators and prosecutors. However, the information will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Penalty: You must provide all of the information requested by the HA, including all Social Security Numbers you, and all other household members age six years and older, have and use. Giving the Social Security Numbers of all household members six years of age and older is mandatory, and not providing the Social Security Numbers will affect your eligibility. Failure to provide any of the requested information may result in a delay or rejection of your eligibility approval.

Penalties for Misusing this Consent:

HUD, the HA and any owner (or any employee of HUD, the HA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form.

Use of the information collected based on the form HUD 9886 is restricted to the purposes cited on the form HUD 9886. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000.

Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the HA or the owner responsible for the unauthorized disclosure or improper use.



**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

DEBTS OWED TO PUBLIC HOUSING AGENCIES AND TERMINATIONS

Paperwork Reduction Notice: Public reporting burden for this collection of information is estimated to average 7 minutes per response. This includes the time for respondents to read the document and certify, and any recordkeeping burden. This information will be used in the processing of a tenancy. Response to this request for information is required to receive benefits. The agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. The OMB Number is 2577-0266, and expires 10/31/2019.

NOTICE TO APPLICANTS AND PARTICIPANTS OF THE FOLLOWING HUD RENTAL ASSISTANCE PROGRAMS:

- Public Housing (24 CFR 960)
- Section 8 Housing Choice Voucher, including the Disaster Housing Assistance Program (24 CFR 982)
- Section 8 Moderate Rehabilitation (24 CFR 882)
- Project-Based Voucher (24 CFR 983)

The U.S. Department of Housing and Urban Development maintains a national repository of debts owed to Public Housing Agencies (PHAs) or Section 8 landlords and adverse information of former participants who have voluntarily or involuntarily terminated participation in one of the above-listed HUD rental assistance programs. This information is maintained within HUD's Enterprise Income Verification (EIV) system, which is used by Public Housing Agencies (PHAs) and their management agents to verify employment and income information of program participants, as well as, to reduce administrative and rental assistance payment errors. The EIV system is designed to assist PHAs and HUD in ensuring that families are eligible to participate in HUD rental assistance programs and determining the correct amount of rental assistance a family is eligible for. All PHAs are required to use this system in accordance with HUD regulations at 24 CFR 5.233.

HUD requires PHAs, which administers the above-listed rental housing programs, to report certain information at the conclusion of your participation in a HUD rental assistance program. This notice provides you with information on what information the PHA is required to provide HUD, who will have access to this information, how this information is used and your rights. PHAs are required to provide this notice to all applicants and program participants and you are required to acknowledge receipt of this notice by signing page 2. Each adult household member must sign this form.

What information about you and your tenancy does HUD collect from the PHA?

The following information is collected about each member of your household (family composition): full name, date of birth, and Social Security Number.

The following adverse information is collected once your participation in the housing program has ended, whether you voluntarily or involuntarily move out of an assisted unit:

1. Amount of any balance you owe the PHA or Section 8 landlord (up to \$500,000) and explanation for balance owed (i.e. unpaid rent, retroactive rent (due to unreported income and/ or change in family composition) or other charges such as damages, utility charges, etc.); and
2. Whether or not you have entered into a repayment agreement for the amount that you owe the PHA; and
3. Whether or not you have defaulted on a repayment agreement; and
4. Whether or not the PHA has obtained a judgment against you; and
5. Whether or not you have filed for bankruptcy; and
6. The negative reason(s) for your end of participation or any negative status (i.e., abandoned unit, fraud, lease violations, criminal activity, etc.) as of the end of participation date.

Who will have access to the information collected?

This information will be available to HUD employees, PHA employees, and contractors of HUD and PHAs.

How will this information be used?

PHAs will have access to this information during the time of application for rental assistance and reexamination of family income and composition for existing participants. PHAs will be able to access this information to determine a family's suitability for initial or continued rental assistance, and avoid providing limited Federal housing assistance to families who have previously been unable to comply with HUD program requirements. If the reported information is accurate, a PHA may terminate your current rental assistance and deny your future request for HUD rental assistance, subject to PHA policy.

How long is the debt owed and termination information maintained in EIV?

Debt owed and termination information will be maintained in EIV for a period of up to ten (10) years from the end of participation date or such other period consistent with State Law.

What are my rights?

In accordance with the Federal Privacy Act of 1974, as amended (5 USC 552a) and HUD regulations pertaining to its implementation of the Federal Privacy Act of 1974 (24 CFR Part 16), you have the following rights:

1. To have access to your records maintained by HUD, subject to 24 CFR Part 16.
2. To have an administrative review of HUD's initial denial of your request to have access to your records maintained by HUD.
3. To have incorrect information in your record corrected upon written request.
4. To file an appeal request of an initial adverse determination on correction or amendment of record request within 30 calendar days after the issuance of the written denial.
5. To have your record disclosed to a third party upon receipt of your written and signed request.

What do I do if I dispute the debt or termination information reported about me?

If you disagree with the reported information, you should contact in writing the PHA who has reported this information about you. The PHA's name, address, and telephone numbers are listed on the Debts Owed and Termination Report. You have a right to request and obtain a copy of this report from the PHA. Inform the PHA why you dispute the information and provide any documentation that supports your dispute. HUD's record retention policies at 24 CFR Part 908 and 24 CFR Part 982 provide that the PHA may destroy your records three years from the date your participation in the program ends. To ensure the availability of your records, disputes of the original debt or termination information must be made within three years from the end of participation date; otherwise the debt and termination information will be presumed correct. Only the PHA who reported the adverse information about you can delete or correct your record. Your filing of bankruptcy will not result in the removal of debt owed or termination information from HUD's EIV system. However, if you have included this debt in your bankruptcy filing and/or this debt has been discharged by the bankruptcy court, your record will be updated to include the bankruptcy indicator, when you provide the PHA with documentation of your bankruptcy status.

The PHA will notify you in writing of its action regarding your dispute within 30 days of receiving your written dispute. If the PHA determines that the disputed information is incorrect, the PHA will update or delete the record. If the PHA determines that the disputed information is correct, the PHA will provide an explanation as to why the information is correct.

This Notice was provided by the below-listed PHA:

Mexico Housing Authority
828 Garfield Avenue
PO Box 484
Mexico, MO 65265

**I hereby acknowledge that the PHA provided me with the
 Debts Owed to PHAs & Termination Notice:**

Signature

Date

Printed Name



MEXICO HOUSING AUTHORITY



PO Box 484 – 828 Garfield Avenue – Mexico, Missouri 65265 Phone: (573) 581-2294 – Fax: (573) 581-6636 – www.mexicoha.com

If you are determined **INELIGIBLE** for housing assistance, you will have the right to request an informal hearing. You must request a hearing **IN WRITING** within ten (10) days of the date of your Notice of Ineligibility. If you do not request a hearing within the ten (10) day period, you **WILL NOT** be entitled to a hearing at a later date. Your rights at the informal hearing, should you request one, are as follows:

- The right to present oral or written evidence on your behalf
- The right to call witnesses on your behalf
- The right to question witnesses against you
- The right review your file by prior arrangement any time up to thirty minutes before the hearing
- The right to be represented or assisted by an attorney or any other person of your choice
- The right to written notice of the hearing officer's decision within ten (10) working days of the date of the hearing

The right to have the hearing recorded on tape and the right to receive a copy of this tape.

I am aware that falsification of any information in this application will deem me ineligible for housing assistance.

I am aware that the penalty for committing fraud is a federal felony with a penalty of up to and may include:

- A fine of up to \$10,000
- Imprisonment for up to 5 years
- Eviction from my rental unit
- Requirement to repay all overpaid assistance
- Prohibition from receiving future assistance

WARNING!!!! Section 1001 Title 18 of the U.S. Code provides, among other things, that whoever, knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States shall be fined not more than \$10,000, imprisoned for not more than 5 years, or both.

Applicant Signature _____ Date _____

Co-Applicant or Other

Adult Signature _____ Date _____

Section 8 Applicants

1. Section 8 applicants are not allowed to rent from immediate family unless reasonable accommodations are approved by the Mexico Housing Authority for disabled residents.
2. Porting your voucher to another jurisdiction is only allowed at voucher issuance if you were a resident of Audrain County at the time of initial application or after you have been a resident of our jurisdiction for one full year.
3. If you enter into a lease with your landlord prior to receiving your voucher from Mexico Housing Authority, you will be responsible for that rent and we will not subsidize that property until it has been approved for your tenancy.
4. If you enter into a lease with your landlord after you have received a voucher by the Mexico Housing Authority, but before your unit has been inspected and approved, **YOUR VOUCHER WILL BE TERMINATED.**

Applicant Signature _____ Date _____

Co-Applicant or Other

Adult Signature _____ Date _____

