

# SECTION & NEWSLETTER

4th Quarter 2023

Mexico Housing Authority, 828 Garfield Avenue, Mexico, MO 65265

mexicoha.com

FIRE

**October Housing America Month!** 

Fire Safety and Prevention Tips:

- 1. Make sure all exits from rooms are clear and that there is nothing blocking them.
- 2. Have a fire escape plan for your home. Designate a place outside where everyone can meet in case of a fire and practice this plan often.
- 3. Keep space heaters at least 3 feet away from anything that can burn and turn them off when you leave the house, the room or go to bed.
- 4. Do not leave candles burning when you are away and unplug small appliances when not in use.
- 5. Keep matches and lighters hidden and out of children's reach, and teach children not to play with them.

Our mission is
to create strong,
sustainable,
inclusive
communities
and quality
affordable
homes for all



## DIAPER DAY'S

WE ASSIST WITH DIAPERS

IN PARTNERSHIP WITH

#### FIRST CHANCE FOR CHILDREN

ON: THE 1ST AND 3RD FRIDAY OF EACH MONTH

TIME: 9AM-5PM

WHERE: THE HELP CENTER OFFICE



\*YOU MUST LIVE IN AUDRAIN
COUNTY

\*PLEASE BRING A PHOTO ID

\*YOU MAY COME 1 TIME PER MONTH

\*ALL SIZES MAY NOT BE AVAILABLE

#### **VOLUNTEER'S NEEDED**

THE HELP CENTER IS ACCEPTING APPLICATIONS FOR VOLUNTEER'S

IN THE FOLLOWING AREAS

BETWEEN THE HOURS OF

8AM-4PM

MONDAY THRU FRIDAY

FOOD PANTRY

&

WAREHOUSE

MORNING PREP

DUTIES: Assist in putting away donations.

\*Filling Carts for Distribution

\*Repacking food items

\* Route delivery driver

THRIFT STORE

**WAREHOUSE & CASHIER** 

\*CASHIER- 2 DAYS A WEEK

NOON - 5 PM

\*WAREHOUSE WORKER

\*Sorting and cleaning items, hanging clothes to be put out into

For more information or to apply please stop by between the hours of 9am -5pm at 409 Fairground Mexico, MO or call 573-581-3238 ext 12

If you are retired, or have kids in school and want to volunteer to pass the time please come by and see us. We have other opportunities to volunteer with in THE HELP CENTER than what is listed above.



October 6—Office closed for Administrative Work Day

October 13—Tyronn Lue Day of Service

October 9—Office closed in observance of Columbus Day

October 31—Halloween

November 3—Office closed for Administrative Work Day

November 10—Office closed in observance of Veteran's Day

November 23-24—Office closed in observance of Thanksgiving holiday

December 1—Office closed for Administrative Work Day

December 22—Office closing at Noon for Christmas Eve Holiday

December 25–Office closed in observance of Christmas Day

December 29-Office closing at Noon in



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#### PROGRAM REMINDERS...

- The HAP contract provides rental payment assistance from HUD via Mexico Housing Authority. If you have problems with a resident or with a landlord, those are not normally problems that can be solved by MHA. You will need to work together as a landlord and resident towards that conclusion.
- Residents must follow all City of Mexico codes concerning yard maintenance, pets, trash, vehicles, etc. MHA does not get involved in these areas.
- 3. If you have problems with your dwelling, please contact your landlord for resolution. MHA will inspect if there is an emergency issue that is not being addressed. Otherwise it is the landlord's responsibility to keep their property maintained in accordance with HUD guidelines.
- Any time a rent adjustment or change in household is needed, be sure to bring employment verification and household information to our office for timely processing.
- 5. If you plan to transfer to a different unit with your S8 voucher, you MUST notify the MHA office and submit the appropriate paperwork necessary. You must income qualify for the new unit and the unit must pass inspection before you can transfer your S8 voucher.

Check out the MHA web page for recent information, MHA staff contact information and important documents you may need!!

mexicoha.com



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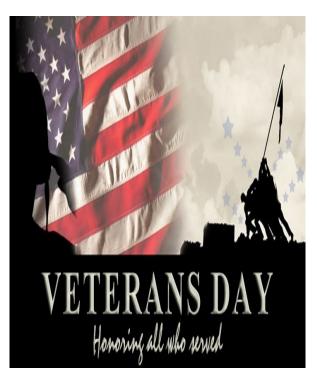




Congratulations to our MHA "Employee of the Quarter"!

Heather has been an employee with MHA since February 2022 working as a Program Assistant for the Public Housing program. The voter wrote: "She is always friendly during any contact. Always helpful!!"

MHA is grateful to have Heather as part of our team!





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